

# New Life Ranch

## Information for Partnering Ministries

### NLR GUEST SERVICES OBJECTIVE

The purpose of NLR Guest Services is to make New Life Ranch a comfortable and easy place for ministry to happen.

### WE ACCOMPLISH THIS BY:

- Providing a personable, flexible, servant-hearted staff.
- Maintaining clean, well kept, functional facilities.
- Providing great food in a pleasant atmosphere.
- Offering program consultation and assistance when needed.
- Maintaining God's creation and keeping it a "Valley Set Apart" for refuge from the outside world.

### WHAT IS NEW LIFE RANCH?

NLR is a Christian Summer Camp and Retreat Center located in NE Oklahoma, 4 miles west of Siloam Springs, AR. It is recognized by the IRS as a tax-exempt non-profit organization. NLR is an independent corporation and is unattached to any other church, denomination or outside organization. We are dedicated to bringing glory to God through great facilities and a Christ-exemplifying program.

### REPORTING YOUR EXPECTED REGISTRATIONS

NLR representatives will contact you periodically and one week before your retreat. These contacts are excellent times to communicate about your registration process. It will be important for your facility and food needs that expected numbers be communicated realistically.

#### 3 dates are important:

- 3 MONTHS BEFORE the RETREAT
  - 1 WEEK BEFORE THE RETREAT
  - THE DAY OF DEPARTURE
1. You are responsible for paying for your reservation number and for guests that exceed your reservation number. You have up to **3 months before the retreat** to make changes in the reservation number, length of retreat, etc. If your number dips below the reservation number **on your contract**, you will be charged for those who attended and 80% for those who didn't, up to your reservation number.
  2. NLR needs your final numbers **one week** before your retreat. If your numbers exceed the number reported one week prior to the retreat, call NLR **to see** if extra space and food are available for extra guests. A **schedule** is also needed at this time.
  3. **Payment** for the retreat **is required before** the group leaves NLR (checks only please).

Examples of above: your church **reserves 50**, reports they are bringing 30 one week prior to retreat and **brings 30**. They're **responsible to pay for the 30 guests that came + 80% of the 20 who didn't** (you are obligated to the contract reservation number). The way to prevent this from happening is to be realistic on your original reservation number.

## DOCTRINAL STATEMENT OF NLR

New Life Ranch is concerned about the eternal welfare of those who are on the grounds, and their commitment to Jesus Christ. Therefore, upon signing of the contract you agree to conduct a program that integrates the Bible, and should be in harmony with the following beliefs.

- A belief in the scriptures of the Old and New Testaments as the inspired Word of God and inerrant in the original writing, and that they are the supreme and final authority in faith and life.  
*II Timothy 3:16, 17; II Peter 1:20, 21; Matthew 5:18; John 16:12-13*
- A belief in one God eternally existing in three persons: Father, Son, and Holy Spirit.  
*Deuteronomy 6:4; II Corinthians 13:14*
- A belief that Jesus Christ was begotten of the Holy Spirit and born of Mary, a virgin and a descendant of David.  
*John 1:1-2, 14; Luke 1:35*
- A belief that man was created in the image of God; that he sinned and thereby incurred not only physical death but also that spiritual death which is separation from fellowship with God; that all human beings are born with a sinful nature.  
*Genesis 1:26, 27; Romans 3:22, 23; Romans 5:12; Ephesians 2:1-3, 12*
- A belief that the Lord Jesus Christ died for our sins according to the scriptures as our representative and substitutionary sacrifice, and that all who believe in Him and accept Him are justified on the grounds of His shed blood.  
*Romans 3:24, 25; I Peter 2:24; Ephesians 1:7; I Corinthians 15: 1-3*
- A belief in the resurrection of the crucified body of our Lord and His ascension into Heaven, and that He is there at the right hand of God as our High Priest and Advocate.  
*Acts 1:9,10; Hebrews 9:24; Hebrews 7:25; Romans 8:35; I John 2:1-2; I Peter 1;3-5*
- A belief in that blessed hope - the personal and imminent return of our Lord and Savior Jesus Christ, and that He will set up His Kingdom on earth.  
*I Thessalonians 4:13-18; Revelation 19:11-21*
- A belief that all those who in faith accept the Lord Jesus Christ are born again of the Holy Spirit and thereby become children of God.  
*John 16:8-11; II Corinthians 3:6; I Corinthians 12:12-14; Romans 8:9; Ephesians 1:13,14; John 16:13; I John 2:20,27; Ephesians 5:18*
- A belief in the bodily resurrection of the just and unjust; the everlasting blessedness of the saved and the everlasting punishment of the lost.  
*Matthew 25:46; John 5:28,29; John 11:25-26; Revelation 20:5,6,12,13; Luke 23:43; Philippians 1:23; Philippians 3:21; I Thessalonians 4:16-17*

Our Doctrinal Statement indicates that NLR holds to the historic doctrines of the Christian Faith. Our policy is to partner with those of like-faith. We realize that there are honest differences of opinion among godly believers on issues such as speaking in tongues, divine healing, divine sovereignty and human responsibility, the security of the believer, political and economical theories, etc.

In order to encourage Christian fellowship and unity, and as a matter of Christian courtesy to others on the grounds, we ask that you do not seek to convince anyone outside your own group of your particular views.

## GROUP MEDICAL RESPONSIBILITIES

First aid supplies and medical attention are the responsibility of the partnering ministry. **We recommend that you have at least one adult leader who has up to date certification for CPR and First Aid.** It is also our recommendation that you keep a list of all names and addresses of your group with emergency contact names and phone numbers. We would also advise to have a signed permission slip for all minors in case of the need for emergency medical treatment. It would also be wise to indicate on your list any type of **special health conditions** people might have. Please be prepared to communicate your first aid responsibility and be prepared to handle these situations within your group. Transportation for medical care is also the responsibility of the guest group. Intercom phones and on duty NLR staff can be utilized to arrange emergency medical care and assistance. **PLEASE BE READY.**

Suggested First Aid Kit supplies: bandaids, double antibiotic ointment, ace bandages, latex gloves, sterile gauze, medical tape, peroxide, tylenol type medicine, immodium type medicine, cortisone type cream, cold suppressant. This list is not exhaustive.

**ORIENTATION BY A NLR STAFF MEMBER** is **required** soon after your arrival. This will take approximately 5-10 minutes, and should be worked into your schedule. Some things covered in the orientation include:

- Respect the grounds and NLR staff
- Intercom phones are available in each building in case of guest needs
- Meal info
- Recreation offered
- **THANK YOU!!!**

**MUSIC** is a large part of the program for many groups visiting NLR. If your group will be using live music as part of your program, whether it be used for entertainment or worship purposes, please keep group behavior within boundaries that are glorifying to God. You are encouraged to have an open dialogue with the NLR representative hosting your group about these issues. We want you to have freedom in your program choices but would also like you to be aware of NLR's guidelines in this area.

**GUESTS** must be informed of their duty to **respect** our **property, staff, and policies**. They are to conduct themselves so as to further the happiness and well-being of their fellow guests, and without damage to Ranch property. This is much easier to accomplish if a group has a controllable camper to staff ratio. We recommend that with any age group a 1 to 5 ratio would be the ideal. If that is not possible, a 1 to 6 for 6-8 year olds, a 1 to 8 for 9-14 year olds, and a 1 to 10 for 15-18 year olds would be our recommendation.

Under **no circumstances** are illegal drugs, alcohol, tobacco, firearms, or pets allowed on New Life Ranch property during a group's retreat. Please inform your group of this.

**GUESTS CAN BE CONTACTED** at any time using the following options. For non-emergencies they may call (918) 422-4396 extension 189 or 199. These are public phones and may not be answered immediately. These phones are available for our guests to use at any time but require a calling card for dialing long distance (local calls are free). Most cellular phones rarely receive signals on our grounds. In **emergency** or **urgent** situations, they may call (918) 422-5506 and use extension 103 to reach a NLR staff member.

**NLR NEEDS THESE FOUR THINGS** from the partnering ministry by at least the **Monday before the retreat**.

- The **final people count** needs to be reported to allow for the appropriate amounts of food to be ordered and for NLR's pre-retreat preparation.
- We also would like to have a **schedule** of your retreat by this time. This will allow for optimal service from our staff. If you are needing any **facilities** other than those you are contracted for, check to make sure they are available. (ie. Motel Units).
- Lastly, our staff would like to have any **prayer needs** your ministry has for the upcoming retreat. A list of the needs is given to each of our staff members so they can be in prayer for your group before they arrive.

**These policies are a part of  
the contract required of all  
ministries renting NLR facilities**

# GROUP POLICIES & RATES

NLR is a non-profit ministry and therefore all charges are set based off of meal costs, staffing needs, and operating expenses. We attempt to keep costs as affordable as possible for all of our guest services.

- **Minimum Stay** - 1 night and 3 meals for a weekend group.
- **Minimum Reservation Number for a Guest Ministry** - 25 (ask about exceptions)
- **Exclusive Use of the Grounds Number** - 200
- **NLR Provides all Food Service** - **Meal times** are: breakfast = **8:00**, lunch = **12:00**, dinner = **5:30**.  
Times are flexible if you are the only group on the grounds.  
All meals are all-you-can-eat.

## DEPOSIT POLICIES

To reserve requested dates, NLR requires a deposit of \$10.00 per guest reservation (\$10 x Reservation Number = Deposit). Reservations **are not confirmed** until the deposit and contract have been received. We need to know if you have decided not to come. If this is the case, please contact NLR as soon as possible so we can open your times to other ministries. Please **do not assume** if we have not received your contract we have canceled your retreat.

NLR will either **deduct** the deposit from the final bill when paid at the end of your retreat or the deposit may be **forwarded** to book a retreat for the following year. The group may choose either option.

## MISCELLANEOUS CHARGES

The guest group is responsible to pay for all damages caused by their participants. Including:

- \$50 per square inch for graffiti
- \$50 per fire extinguisher discharged in cases of no fire

## CANCELLATION POLICIES

- If your number dips below the reservation number on your contract, you will be charged for those who attended and for 80% of those who did not, up to your reservation number.
- **If cancellation occurs at any time, your deposit will be forfeited**; If the cancellation occurs within **90 days of the scheduled retreat**, NLR requires payment of **50% of the reserved number**.
- Your deposit will be refunded in cases of **severe** and **unsafe** weather conditions.

## RETREAT PRICES (Updated 12/2006)

(N=Nights, M=Meals, All rates are per person and are effective for groups booking after 12/06)

<u>1n, 3m</u>	<u>1n, 4m</u>	<u>2n, 4m</u>	<u>2n, 5m</u>	<u>2n, 6m</u>	<u>3n, 7m</u>	<u>3n, 8m</u>
\$55.00	\$60.00	\$80.00	\$85.00	\$90.00	\$125.00	\$130.00

**For retreats longer than 3 nights and 8 meals please contact New Life Ranch for rates.**

### Children's Rates for Family Retreats:

Birth - 2 years.....	Free
3 - 6 years.....	50% of the above cost
7 - 12 years.....	75% of the above cost

**Groups of 85 or more receive 5% off the per person price.**

# GENERAL USE FACILITIES

**\*\*All Facilities are equipped with heating and A/C\*\*  
(no A/C in Gym or Open-Air Pavilions)**

## DINING HALL

- seats 320 at tables / 400+ as a meeting space
- equipped with a PA system & CD player
- meals are all-you-can-eat and we'll take care of all of the cleanup. Meal times are 8:00 for breakfast, 12:00 for lunch, & 5:30 for dinner

## CANTEEN / GAME ROOM

- social center open 24 hours
- sells ice cream, candy, & drinks at times you request
- t-shirts, ball caps, & NLR souvenirs of all kinds
- ping-pong, foosball, carpetball, & air hockey

## CHAPEL

- seats 220 adults or 275 youth comfortably with additional seating available
- has microphones, lapel microphone, keyboard, CD, & cassette tape player
- front & rear projectors with DVD, VCR, Media Shout & Powerpoint capabilities
- personal computer with dual screens or laptop hookup
- sound system equipped with 8 XLR, 4 quarter-inch jacks, & 2 monitor mixes

## GYMNASIUM

- full basketball court or volleyball court & 1/2 basketball court
- gym equipment provided (basketballs, volleyballs, floor hockey, etc.)
- heated in the winter / restrooms / bleachers
- the gym cannot be reserved

## Sport Court (Open Air Pavilion)

- ideal for group meetings or recreation
- basketball goal
- lighted for nighttime activities
- restrooms

## KRISTEN KINDRED MEMORIAL PRAYER CHAPEL

- beautiful view of Flint Creek
- cozy room with wood floors
- quiet place set aside for prayer and reflection

# CABIN FACILITIES

- All Cabin are equipped with heating and A/C
- Linens and towels are not provided by NLR
- Group leaders handle all rooming assignments

## BRIDLE INN

- 16 rooms with 5 singles & 1 double in each (3 singles are upper bunks)
- 4 restrooms with 2 showers in each
- lobby area with fireplace, couches, full kitchen, & coffee bar
- fully handicapped accessible
- two wings, can be used for females / males, or families

## WESTWOODS CABINS

- Cabins: 4 cabins / 8 family units (12 beds per cabin, 6 beds per unit, 2 are doubles)
- 2 restrooms per cabin (4 sinks, 2 toilets, 2 showers)
- full-length deck outside each cabin overlooking Flint Creek
- Walnut meeting room (restrooms, fireplace, fridge, coffee, max 80)

## WESTWOODS TOWER

- Tower: 3 cabins / 6 family units (12 beds per cabin, 6 beds per unit, 2 are doubles)
- 2 restrooms per cabin (4 sinks, 2 toilets, 2 showers)
- Aspen meeting room (restrooms, coffee, max 40)

## CORRAL INN

- 6 units (6 single beds per unit)
- 2 restrooms (2 sinks, 2 toilets, 2 showers in each)
- carpeted
- can be divided (all female, all male, or co-ed)
- Big Yurt meeting room located in front of cabin (maximum 50)

## WAGON INN (2 separate buildings with 3 cabins per building)

- 6 cabins / 12 family units (14 beds per cabin, 7 beds per unit, 2 are doubles)
- 2 restrooms per cabin (4 sinks, 2 toilets, 2 showers)
- Each building is two stories, with a wrap around deck on the 2nd floor

## SADDLE INN

- 2 cabins / 4 family units (14 beds per cabin, 7 beds per unit, 2 are doubles)
- 2 restrooms per cabin (4 sinks, 2 toilets, 2 showers)
- Little Yurt meeting room located next to cabin (maximum 40)

## MOTEL ROOMS\*

- Buffalo & Illinois: 1 queen bed, 1 twin bed, 1 bunk bed with private bath & kitchenette
- Heck North: 1 queen bed and a private bath
- Heck South: 1 queen bed, 1 twin and a private bath
- Trailhead Lodge: 3 rooms, Two rooms with 3 twin beds & one queen, One room with 1 queen & 1 twin, each room has private bath / living area & kitchen

**\*All motel rooms come with bed and bath linens. Please reserve in advance.  
There is an extra charge of \$25 per night, per room on all motel units.**

# RECREATION OPTIONS

	ACTIVITY	LOCATION
<b>INDOOR</b>	Air Hockey	Game Room
	Basketball	Gym or Party Barn
	Foosball	Game Room
	Ping Pong	Game Room
	Tetherball	Gym
	Volleyball	Gym
<b>OUTDOOR</b>	Canoeing	Creek
	Carpetball	Outside of Canteen
	Climbing Wall *	Challenge Course Island
	Creek Swimming ** (includes zipline, slide, trapeze)	Creek
	Equine Assisted Learning *	Riding Arena
	Flicker	Ball Field
	Fishing (bring yer own pole)	Creek
	Frisbee Golf	Starts on ball-field
	Horseshoes	2 Pits near office
	Horse Trail Rides *	Riding arena and trails
	Kayaking	Creek
	Mountain Biking (bring yours, <b>must wear helmet</b> )	Trails
	Nature Trails (hiking)	10 miles of trails
	Ropes Course *	Challenge Course Island
	Sand Volleyball	Ball Field
	Softball	Ball Field
	Swimming ** (during season)	Pool
	Tennis	Tennis Court
	Ultimate Frisbee	Ball-Field
	Washers	Outside of Canteen

\* Please see the last three pages of the packet for further details on these activities.

\*\* Must have lifeguard present. NLR will provide lifeguards at times you request. We request for females to wear 1 piece suits, or a 2 piece with a t-shirt when swimming.

**We have an excellent challenge course.  
Call us and check out the following pages for details.  
We can design a day, half day, or a couple of hours  
that will specifically meet the needs of your group.**

# Extras!!!

## DAY TRIPS TO NLR

**\$25 PER PERSON INCLUDES:** One all you can eat meal, limited use of facilities including meeting space, a/v needs, recreational options, staff support – depending on group needs. This would pay for a 9 am to 4 pm stay. This option is ideal for Christian schools, senior groups, family counseling groups, field trips, etc. Call us for details!

## DELUXE ACCOMMODATIONS

NLR has several different units available for special guests at your retreat. These are private units with central heat and air, carpet, private bath, and linens for bed and bath. Charges for deluxe accommodations are in addition to the per-person retreat rate. Call NLR to reserve a date in one of our guest units to get away! Each single unit, if available, can be reserved without a retreat at NLR.

Guest Unit . . . . . \$25.00 per night w/ retreat  
\$40.00 per night w/o retreat

## FREE HOUSING FOR MINSTERS AND MISSIONARIES

For those in Full-time ministry, NLR offers **free** get-aways. Any available motel unit is offered at no-charge if we are contacted in advance. Guests taking advantage of this option are also welcome to join us free of charge for any meals being served during their stay. **This is separate from a church retreat and does not apply to a staff retreat. Would be a great (and cheap) option for your pastor!**

## NLR TOURS

NLR staff would love for you to **come and visit** our ministry! Just set up a date and time with our Retreat Coordinator and we'll show you around and help you get a feel for the grounds and map out your retreat.

## CANTEEN

NLR has a Canteen which serves canned drinks, candy, ice cream bars, chips, etc. Clothing items such as T-shirts, sweatshirts, hats, etc. are also available. Canteen **times should be scheduled** by the retreat leader. Vending machines are available 24 hours a day.

## HAYRIDES & CAMPFIRES

This ain't your normal hayride!! Our convertible haybus takes you out on the 1000 acres of NLR for about 15 minutes. The bus can hold up to 40 per ride, and we can do as many rides as requested. We can also drop you off at a campfire that we have ready for you. Doing smores? We'll even provide the roasting sticks.

**An excellent night-time option!**

# CHALLENGE COURSE

## Mission Statement

To offer group programs that challenge participants to grow beyond where they are in their relationship with God, others, and themselves. We will accomplish this by utilizing trust activities, group initiatives, low and high ropes course elements, natural elements at NLR, map and compass activities, and wilderness experiences.

## Team Building Options

This option includes a half day or full day of team building activities. We will partner with you to design a program that will best suit the needs of your group. Activities may include games, initiatives, and challenge course elements.

	<b>Half-day</b> (3 hours)	<b>Full day</b> (7 hours; includes highs)
<b>Retreat Groups:</b>	\$15 per person	\$20 per person
<b>Non-Retreat Groups:</b>	\$20 per person	\$35 per person

## High Ropes Recreational Options

**Climbing Wall:** The 32 foot wall has 4 sections for participants to choose from. Routes can be easy enough for beginning climbers or challenging enough for more advanced climbers.

<b>Price:</b>	\$35 (for 2 climbers at a time)	\$65 (for 4 climbers at a time)
<b>Participants:</b>	10 / hour	20 / hour

**Zip-line:** The zip-line consists of 4 cables that can be run simultaneously. The start is approximately 45 feet high and the cables run more than 400 feet along Flint Creek.

<b>Price:</b>	\$45 (for 2 people at a time)	\$90 (for 4 people at a time)
<b>Participants:</b>	12 / hour	24 / hour

**Screamer:** The participant is hoisted by the group to the height of their choice, up to 40 feet. Then by a simple release of the rope the swinger enjoys a ride that is sure to be a thrill.

<b>Price:</b>	\$40
<b>Participants:</b>	10 / hour

**Vertical Playpen:** Participants use each other to scale approximately 40 feet of tires, tubes, ropes, nets, & whatever else we've strung up. This element promises to challenge pairs to work together.

<b>Price:</b>	\$35 (for 2 climbers at a time)	\$65 (for 4 climbers at a time)
<b>Participants:</b>	10 / hour	20 / hour

**Jacob's Ladder:** It looks simple enough...but with rungs that get further apart the farther you climb, and a free swinging base, reaching the summit will take teamwork and perseverance.

<b>Price:</b>	\$35 (for 2 climbers at a time)	\$65 (for 4 climbers at a time)
<b>Participants:</b>	10 / hour	20 / hour

**High Y:** High is right! Walking on cables suspended 45 feet in the air is a challenge for anyone. Partners climb different poles, use ropes and cables to reach each other in the middle of the element, and stretch out as a team to complete the traverse. This is the least often completed, and most demanding element on our Challenge Course.

<b>Price:</b>	\$45 (for 2 climbers at a time)
<b>Participants:</b>	12 / hour

**Incline Log:** Great for younger participants, the Inclined Log gives the challenge of a 20 foot climb, followed by a trapeze walk out onto a suspended pole. Can you make it all the way across?

<b>Price:</b>	\$45 (for 2 climbers at a time)
<b>Participants:</b>	10 / hour

**Pamper Pole:** The Pamper Pole is a manifestation of pure fear. As if standing on top of a moving pole wasn't enough, try leaping out into mid-air to grab the bandana while trusting your friends will catch you as they man the belay teams. Can you guess how the Pamper Pole got its name?

<b>Price:</b>	\$35 (for 2 climbers at a time)
<b>Participants:</b>	10 / hour

All Challenge Course options must be **reserved in advance** of your retreat or at the time of the contract. Because each of the elements are group intensive, we ask that all participants who have signed up & will be participating **arrive on time & remain for the entire hour**. This allows the entire group to receive instructions only once & have the entire time to experience the challenge course.

**For Challenge Course  
reservations contact  
Nathan McKinney  
(918) 422-5506 ext. 114 or  
nathanm@newliferanch.com**

# HORSEBACK RIDING

New Life Ranch offers trail rides on horseback. Each ride lasts approximately an hour & explores parts of NLR's 1000 acres. Rides should be reserved well in advance or when booking the retreat.

## Rates

Each trail ride will cost a minimum of \$120 to a maximum of \$150. Each ride is \$15 per rider with a minimum of 8 riders and a maximum of 10 riders. If you have less than 8, you can pay \$120 to have a ride.

The guest ministry will be charged for the trail rides at the time of the final bill. If the guest ministry decides to transfer the cost to the participant, the **group leader** will handle all money collection and sign-ups.

**Pony rides** for family and children's groups (under 3rd grade) are \$25/hour and must be **reserved in advance**.

## General Policies

- A **maximum** of 3 trail rides per day can be offered. If multiple guest ministries have requested trail rides, the group who requested the rides first will receive preference.
- We request rides be offered consecutively (example, 1:15, 2:30, 3:45)
- A minimum of **8 riders** is needed to offer rides and a maximum of 10 riders can participate per ride.
- Be aware that due to existing horsemanship programs, trail rides are **difficult** to offer on week-days.
- All participants must wear **long pants** and **covered shoes** (no sandals).
- All participants must be at least **8 years old** and cannot weigh over 230 pounds.
- There can only be 1 rider on each horse at a time, there are no parent/child rides.

## Cancellation Policies

- A full refund will be given if trail rides are cancelled by a wrangler due to weather.
- Groups reserving trail rides who **cancel during the retreat** will be charged a **\$50** cancellation fee to pay the wranglers who have already been hired.

## NLR Provides

- Two qualified wranglers per trail ride.
- Short instructional time before trail ride begins.
- Helmets to be worn at all times by participants
- Oh, and the horses.

**Call NLR or our Barn staff for details!!!**

Angie Davis  
Horsemanship Coordinator  
(918) 422-5506 ext 127





## **CONTACT US**

**John Blair, Guest Relations Coordinator**

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